

OSFGC BYLAWS
(Last amendments were made on 6/18/24)

ARTICLE I NAME

The name of this nonprofit corporation shall be The Oregon State Federation of Garden Clubs, Incorporated, hereinafter referred to as OSFGC.

ARTICLE II OBJECTIVES

Section 1 The objectives and purposes for which OSFGC is organized are as contained in the Amended Articles of Incorporation, and:

- a. To coordinate and further the interests and activities of member clubs and bring them into closer relations of mutual helpfulness.
- b. To aid in the protection and conservation of natural resources, to promote civic beauty, and to encourage the improvement of roadsides and parks.
- c. To aid worthy Oregon students in pursuing the fields of horticulture, conservation, forestry, and landscape design.
- d. To study and advance the fine arts of gardening, landscape design, floral design, conservation, and horticulture.
- e. To cooperate with other organizations in the furtherance of the foregoing objectives, and in such activities as may be determined by the Board of Directors; and
- f. To be organized exclusively for charitable, educational, and scientific purposes, including the making of contributions to organizations that qualify as exempt under Section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.
- g. No part of the net earnings of the Organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the organization shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt for federal income tax under Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.
- h. Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any government or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for the purposes.

Section 2 In furtherance of said objectives and purposes, the activities of the Corporation shall be restricted so that no part of the net earnings of the Corporation shall inure to the benefit of its members. The Corporation shall not carry on any activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501 (c) (3) of the

1 Internal Revenue Code, or (b) by a corporation to which contributions are deductible under
2 Section 170 (c) (2) of the Internal Revenue Code. Upon dissolution of the Corporation
3 assets shall be distributed for one or more exempt purposes within the meaning of Section
4 501 (c) (3) of the Internal Revenue Code.
5

6 **ARTICLE III CORPORATE SEAL**

7 The corporate seal shall be circular in form and shall have inscribed upon it the following:
8 The Oregon State Federation of Garden Clubs, Inc., Corporate Seal of Oregon. It shall be
9 affixed by authority of the President to official documents.
10

11 **ARTICLE IV MEMBERSHIP**

12 The membership of OSFGC shall consist of two classes: 1) Voting membership; and 2)
13 Non-voting membership.
14

15 Section 1 Voting Membership

16 Garden clubs federated with OSFGC whose dues have been paid in accordance with
17 Article V are entitled to voting and discussion privileges at the annual meeting (See Article
18 IX, Section 4).
19

20 Section 2 Non-voting Membership

21 Non-voting membership shall consist of three classes: 1) Affiliates (plant, horticultural
22 societies, and arranger's guilds); 2) Youth Gardeners; and 3) Judges' Councils. Non-voting
23 members shall be assigned to a District for the purpose of promoting two-way
24 communication, will receive an OSFGC Directory, are encouraged to write articles for The
25 Mahonia, may attend District and OSFGC Convention meetings, but shall be ineligible to
26 debate or hold office. 6/15/2021
27

28 Section 3

29 Any Oregon garden club, affiliate, or youth organization having one or more of the
30 objectives of the Federation, shall be eligible for membership providing no sectarian, racial,
31 or political test for membership is required.

32 a. Club membership applications, endorsed by the pertinent District Director, shall be
33 sent to the OSFGC Membership Chair, and accompanied with dues and a typed list of
34 names and addresses of officers and members in accordance with Article V.
35

36 b. State Life Membership is an honor and may be a gift from the club, district, or individual
37 (including self-purchased). Clubs are not relieved from paying state dues for their state
38 life members.
39

40 c. Youth gardeners shall be sponsored by an adult federated garden club, and the leader
41 shall be a member of the sponsoring club. Dues shall be forwarded to the OSFGC
42 Treasurer.
43

44 d. Affiliates shall enjoy all Federation privileges except holding office, receiving state
45 awards, voting and insurance coverage. Application for affiliate membership shall be
46 sent to the OSFGC Membership Chair.
47

48 e. Federated garden clubs in Oregon are automatically members of a geographical
49 district, the Oregon State Federation of Garden Clubs, the Pacific Region Garden
50 Clubs, and the National Garden Clubs, Inc. (NGC). 6/18/24
51

52 **ARTICLE V DUES AND FEES**

53
54 Section 1 The fiscal year shall be July 1 through June 30.
55

56 Section 2 Sources of income for the Federation shall be as authorized by the Board of Directors.
57

58 Section 3 Annual Dues
59

- 1 a. Annual dues shall be \$5 for clubs and \$5 per capita effective July 1, 2023, for all
2 categories of members including Life Members. 6/14/2022
3
4 b. Club and per capita dues shall be paid to the OSFGC Treasurer between July 1 and
5 September 30 of that year. Additional dues for members not included in the original
6 report shall be submitted on March 15. 6/18/24
7
8 c. Dues shall be delinquent after October 1 of that year.
9
10 d. Clubs failing to remit dues before October 31, after due notification, will be dropped
11 from membership in OSFGC effective on the day following the last date that dues were
12 current even if an official notice of club withdrawal is subsequently filed with a different
13 date. 6/18/24
14
15 e. New members joining after January 1st and before March 15th shall pay dues to the
16 OSFGC treasury at half the current rate. 6/14/2017
17

18 Section 4 Reinstatement

- 19
20 a. Clubs which have withdrawn from the Federation while in good standing may be
21 reinstated with no break in membership by paying club and per capita dues that have
22 accrued during the withdrawal period and for the current fiscal year, provided
23 application for reinstatement has been made through the District Director. 6/18/24
24
25 b. Clubs which have dropped from the Federation for non-payment of dues will be treated
26 as new clubs if they wish to rejoin.
27

28 Section 5 New Clubs

- 29
30 a. New clubs petitioning for membership shall pay \$10 for club dues plus \$5 per capita
31 dues effective July 1, 2023. 6/14/2022
32
33 b. If the petition for membership is made after January 1, and before June 30th, it shall be
34 accompanied by a \$10 club membership fee and per capita dues of half the current
35 rate. 6/14/2017
36

37 Section 6 Non-voting Membership

- 38
39 a. Sponsoring garden clubs of Youth groups will pay a fee of \$10 per year regardless of
40 the number of youth and groups, but no per capita dues. 6/18/24
41
42 b. Judges Councils and affiliates shall pay an annual fee of \$10, but no per capita dues.
43

44 Section 7 State Life Membership applications shall be mailed to that chair along with a fee of \$50,
45 plus the cost of the pin, which shall be credited to the Claire Hanley Scholarship Fund.
46

47 **ARTICLE VI OFFICERS AND THEIR DUTIES**

48
49 Section 1 Officers and Insurance

- 50
51 a. The elected officers shall be President, First Vice President, Second Vice President,
52 Recording Secretary, and Treasurer.
53
54 b. The appointed officers shall be the Corresponding Secretary, Assistant Treasurer (if
55 needed) and the Parliamentarian. 6/15/2021
56
57 c. Incoming officers, except for the Treasurer, shall assume their offices at the close of
58 the annual Convention at which they are installed. The existing Treasurer shall
59 continue to complete their duties to the end of the fiscal year and submit the books of

1 the fiscal year for review. The incoming Treasurer shall begin the new fiscal year duties
2 July 1. 6/12/2018

- 3
4 d. OSFGC shall be covered by fidelity insurance and OSFGC Officers and Directors shall
5 be covered by an indemnity policy in a sum sufficient to protect OSFGC and the
6 individual Officers and Directors from financial loss. The cost shall be covered by
7 OSFGC at the direction of the OSFGC Board of Directors. 6/15/2021

8
9 Section 2 The President shall:

- 10 a. Be the chief executive officer and official representative of OSFGC.
11
12 b. Preside at all meetings of the Board of Directors, the Executive Committee, and the
13 OSFGC Convention.
14
15 c. Appoint the Corresponding Secretary, the Assistant Treasurer (if needed), the
16 Parliamentarian, and all Chairs of Standing and Special Committees, except the
17 Nominating Committee, with the approval of the Board; 6/15/2021
18
19 d. Be an ex-officio member of all committees, except the Nominating Committee.
20
21 e. Countersign warrants before payment by signing the warrant directly or by
22 electronically approving the warrant. 6/18/24
23
24 f. Attend one district meeting, or send a representative, to each district during the
25 biennium for the purpose of sharing OSFGC Information and/or presenting a workshop
26 on a subject of importance to the District; and 6/18/24
27
28 g. Perform all other duties pertaining to the office.
29

30 Section 3 The First Vice President shall:

- 31 a. Perform the duties of the President in the absence of or at the request of the President.
32
33 b. Chair the Membership Committee, monitor District membership and receive requests
34 for Club dissolution; 6/15/2021
35
36 c. Be a member of the Finance Committee and work closely with the Treasurer.
37
38 d. Be a member of the Bylaws Committee.
39
40 e. Assume the title and duties of the President-Elect on January 1 of election year. As
41 President-Elect, appoint committee chairs, Corresponding Secretary and
42 Parliamentarian for the ensuing term, and plan for and be prepared to chair the New
43 Administration's first board meeting; and 6/18/24
44
45 f. Perform all other duties pertaining to the office.
46

47 Section 4 The Second Vice President shall:

- 48 a. Perform all duties of the President in the absence of the President and First Vice
49 President.
50
51 b. Chair the Protocol and Public Relations Committee and be the liaison between the
52 Board and the Non-voting member groups; and 6/15/2021.
53
54 c. Perform all other duties pertaining to the office.
55

56 Section 5 The Recording Secretary shall:

- a. Record the proceedings of all meetings of the Executive Committee, of the Board of Directors, and of the OSFGC Convention, and send them to the President. 6/18/24
- b. Compile a Motions Log Book (a list of all motions carried) which shall be available to Board members upon request.
- c. Sign and archive all warrants approved by the President; 6/15/2021
- d. Be responsible for affixing the Official Seal of the Corporation as directed by the President.
- e. Supervise the mailing and the counting of an emergency ballot; and
- f. Perform all other duties pertaining to the office.

Section 6 The Corresponding Secretary shall:

- a. Conduct correspondence of OSFGC keeping a complete file.
- b. Be prepared to state the number required to constitute a quorum for a specific meeting and then to report the actual number present when asked by the President or the presiding officer; 6/18/24
- c. Prepare reports or special documents as requested by the President and distribute OSFGC documents and correspondence as directed by the President. 6/18/24
- d. Beginning January 1st upon appointment by the President-Elect, work with the team who shall compile the material for the OFSGC Directory Handbook; and 6/15/2021
- e. Perform all other duties pertaining to the office.

Section 7 The Treasurer shall: (See Standing Rule 29 if an Assistant Treasurer is needed) 6/15/2021

- a. Receive and deposit all monies belonging to OSFGC in a bank or trust company approved by the Board of Directors.
- b. Pay all bills by check or OSFGC credit card on warrants approved and cosigned by the President and signed and archived by the Recording Secretary; 6/15/2021
- c. Maintain a reserve fund of \$2,000.
- d. Furnish a financial statement of all funds showing receipts and disbursements for each meeting of the Board of Directors.
- e. Have all warrants and accounts available for inspection by the Board of Directors.
- f. Closing of the books
 - 1. Close the books June 30 to include accounts to the end of the term for internal review.
 - 2. Submit a complete copy of the financial records for each fiscal year on or before August 1st to a Financial Review Committee. This committee shall review and evaluate the submitted financial records and return them to the Treasurer on or before August 31st of the same year.
- g. Have financial records reviewed annually by a Financial Review Committee appointed by the OSFGC Executive Committee unless otherwise ordered by the OSFGC Board of Directors. 6-2015

- 1 h. Any request for a review of the financial records must be made in writing a minimum
- 2 of 5 (five) days before the requested review to allow time for the records to be copied.
- 3 Refer to ORS 65.774. 6-2015
- 4
- 5 i. Chair the Finance Committee.
- 6
- 7 j. With the Finance Committee, develop a budget for the succeeding year to be
- 8 presented in June to the Executive Committee for recommendation, and the Board of
- 9 Directors for adoption.
- 10
- 11 k. Perform all other duties pertaining to the office.
- 12

13 Section 8 The Parliamentarian shall:

- 14 a. Assist the President on points of parliamentary procedure.
- 15
- 16 b. Assist individual clubs on matters of parliamentary procedure.
- 17
- 18 c. Chair the Bylaws Committee
- 19
- 20 d. Give assistance to clubs on bylaws; and
- 21
- 22 e. Perform all other duties pertaining to the office. 6-2015
- 23
- 24

25 Section 9 Vacancies:

- 26
- 27 a. Resignations from an elected office are to be submitted in writing to the President, who
- 28 will notify the Executive Committee. The Executive Committee may declare a vacancy
- 29 in the named position. 6/18/24
- 30
- 31 b. All vacancies in elective offices, other than the President, shall be filled for the
- 32 unexpired term by the President, subject to the approval of the Board of Directors.
- 33
- 34 c. A vacancy in the office of President shall be filled for the unexpired term by the First
- 35 Vice President or the President-Elect.
- 36

37 **ARTICLE VII BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE**

38 Section 1 Board of Directors:

- 39
- 40 a. Officers, District Directors, and active former Presidents shall constitute the Board of
- 41 Directors. 6/18/24
- 42
- 43 b. All members shall:
- 44
- 45 1. Be expected to attend scheduled meetings.
- 46
- 47 2. Read the quarterly Oregon Newsletter, The Mahonia; 6/15/2021
- 48
- 49 3. Compile an electronic report of achievements of their office to be filed with the
- 50 Recording Secretary at the convention; 6/18/24 and
- 51
- 52 4. Preserve and transfer material and records pertaining to their office to the
- 53 successor. Material having a historical value shall not be destroyed except upon
- 54 the order of the Board of Directors in consultation with the Historian. 6/18/24
- 55
- 56 c. The Board of Directors shall be empowered to transact business of the OSFGC
- 57 between annual meetings and for the New Administration's first board meeting to be
- 58 held during the convention in an election year. 6/18/24
- 59

60 Section 2 Meetings: The Board of Directors shall meet in the Fall and the Spring of each year. They

61 will also meet prior to the first day of each Annual Convention for the primary purpose of

1 approving a budget for the coming fiscal year. These meetings may be in any format that
2 is cost-effective and supportive of the intent of each meeting. In an election year there shall
3 also be a New Administration meeting of the incoming Board of Directors for the purposes
4 of (a) electing a Nomination Committee; (b) approving one of the three signed written bids
5 for the Directory Handbook printing secured by the Directory Editor; (c) ratifying standing
6 and special committee chairs; and (d) acting on such other immediate necessary business.
7 The time of this meeting shall be given in the convention call and may be held during the
8 convention under the leadership of the incoming OSFGC President. 6/18/24
9

10 Section 3 Meeting date notices shall be sent to the Board of Directors no later than thirty (30) days
11 prior to the meeting, and forty-five (45) days prior to pre-convention meetings.
12

13 Section 4 An Executive Committee consisting of the Officers and the Chair of the Advisory Council,
14 shall be empowered to transact emergency business between Board meetings. Report of
15 the meetings shall be made at the next Board of Directors meeting. 6/12/2018
16

17 Section 5 A required, or called, meeting of the Board of Directors, the Executive Committee or of a
18 Standing or Special Committee may be conducted in any manner that will permit members
19 of their respective group to fully participate in deliberations and vote. 6/15/2021
20
21

22 **ARTICLE VIII ELIGIBILITY OF OFFICERS**
23

24 Section 1 Officers shall be members in good standing of a member club. The term of office is two
25 years, or until a successor is appointed or elected, except the Treasurer may serve for four
26 (4) consecutive years.
27

28 Section 2 President: To be eligible for this office the member shall have (a) served as President of a
29 Garden Club or as a District Director, and (b) served on the OSFGC Board of Directors.
30 6/18/24
31

32 Section 3 First Vice President: To be eligible for this office the member shall have served as President
33 of a Garden Club or as a District Director. 6/18/24
34

35 Section 4 Second Vice President: To be eligible for this office the member shall have served as
36 President of a Garden Club or as a District Director. 6/15/2021
37

38 Section 5 Recording Secretary: To be eligible for this office the member must be able to fulfill the
39 duties of the office according to Article VI, Section 5.
40

41 Section 6 Corresponding Secretary: To be eligible for this office the member must be able to perform
42 the required secretarial duties.
43

44 Section 7 Treasurer: To be eligible for this office the member must have a knowledge of bookkeeping
45 and an understanding of simple banking procedures.
46

47 Section 8 Parliamentarian: To be eligible for this office the member must have knowledge of
48 parliamentary procedure.
49

50 **ARTICLE IX CONVENTION**
51

52 Section 1. Date
53
54 a. OSFGC shall hold a convention in June, the date, location, and length of the
55 convention to be approved by the Board of Directors. The convention shall be for the
56 purpose of accepting reports, conferring awards, and transacting any business that
57 should come before the OSFGC. 6/18/24
58

1 b. In the event of a dire national, state, or local emergency, the convention may be
2 postponed and/or necessary business transacted in any manner that will permit
3 members to fully participate in deliberations and vote. 6/15/2021
4

5 Section 2 Member Clubs
6

7 a. Member clubs shall be eligible for representation by two delegates, one of whom shall
8 be the club President or the elected alternate. The club President is responsible for
9 sending the names of elected delegates and alternates to the Credentials Committee
10 as stipulated by "The Call."
11

12 b. If a member club does not have duly reported representation at the convention and
13 members from the club are present, the District Director or representative may
14 designate delegates from these members for the club.
15

16 Section 3 Delegates and other voting members are responsible for verifying their eligibility with the
17 Credentials Committee at the time of registration and shall attend all business meetings.
18

19 Section 4 The Board of Directors and delegates from member clubs shall constitute the voting body
20 of the convention. Individual members and their guests may attend the convention without
21 voice or vote provided they pay the registration fee.
22

23 Section 5 "The Call" of the convention shall be printed in the Oregon Newsletter, The Mahonia, sent
24 to members of the Board of Directors, Special and Standing Committees, and Member
25 Clubs at least forty-five (45) days prior to the convention date. The "Call" shall include a
26 tentative program, list of nominees for officers to be elected, and other pertinent information
27 prepared by the State President and Convention Chair. "The Call" shall also include notice
28 of the Board of Directors' meeting to be held on the first day of the convention, prior to its
29 official opening, and a notice of the New Administration's Board of Directors' meeting to be
30 held during the convention, and chaired by the incoming President, in an election year.
31 6/18/24
32

33 **ARTICLE X ELECTIONS**
34

35 Section 1 Nominating Committee
36

37 a. The Nominating Committee of five (5) members with two (2) alternates shall be elected
38 by the Board of Directors at the New Administration's Board meeting in an election
39 year. 6/18/24
40

41 b. Nominees may be nominated from the floor and no district shall have more than one
42 member, and no district shall be represented on the committee for two consecutive
43 terms. Each district eligible to have a member on the Nominating Committee shall
44 come to the Board of Directors meeting prepared to nominate a qualified member from
45 their district and if a nominee is not forthcoming, the District Director will serve in that
46 capacity until a suitable replacement is selected and subsequently ratified by the
47 Board. 6/18/24
48

49 c. Election of the Nominating Committee shall be by ballot and the chair shall be that
50 member receiving the greatest number of votes. This committee shall serve for a term
51 of two (2) years or until a new Nominating Committee is elected.
52

53 d. It shall be the duty of the chair to call a meeting of the Nominating Committee to act on
54 the names of candidates submitted for officers in sufficient time to report the slate of
55 nominees at the Spring meeting of the Board of Directors in the election year. If for any
56 reason the chair is unable to fulfill these duties the President will be so informed, and
57 the second named member of the Committee will succeed as chair.
58

59 Section 2 Names of candidates for offices shall be submitted, with their qualifying experience record,
60 to the Nominating Committee Chair by an individual club member (self-nomination),
61 member clubs and/or Districts, and members of the Board of Directors. It shall be the duty

1 of the Nominating Committee to verify that each nominee is eligible to be considered for
2 the position to which they have been nominated. They are also required to actively seek
3 qualified candidates for each elected OSFGC officer during their term on the committee
4 and to periodically advise the membership of the status of officer nominations. 6/18/24

5
6
7 Section 3 No elected officer shall be eligible to serve for more than one consecutive term of two (2)
8 years in the same office with the exception of the Treasurer who may serve two (2)
9 consecutive terms.

10
11 Section 4 The proposed slate of officers shall accompany "The Call" to the convention. 6/18/24

12
13 Section 5 Elections shall be by ballot, except when there is but one candidate for each office, the
14 election of that office may be by voice vote. A candidate for office who receives a majority
15 of the votes cast by those present and voting shall be deemed elected.

16
17
18 **ARTICLE XI DISTRICTS**

19
20 Section 1 District Organization 6/15/2021

- 21
22 a. The State of Oregon shall be divided into geographical districts.
23
24 b. When a district wishes to make a change in boundaries, all districts concerned must
25 reach an agreement and make a joint application for revision of the boundaries to the
26 Board of Directors by January 1 of an election year. Applications will be considered at
27 the convention. 6/18/24
28
29 c. When a club wishes to change districts, it shall petition the Board of Directors and
30 indicate the reason for the request, when the change is to take effect, and whether
31 both involved districts agree with the request. 6/18/24
32
33 d. Each district shall be under the supervision of a District Director who will represent the
34 district on the OSFGC Board of Directors and at the Annual Convention. Board
35 meetings are covered under Article VII, Section 2, and the Annual Convention is
36 covered under Article IX. 6/18/24
37
38 e. Each district shall elect a Director, Assistant Director, Secretary, and Treasurer or
39 Secretary/Treasurer for a two (2) year term in conformance with OSFGC.
40
41 f. If a District Director is unable to attend a Board of Director's meeting or the annual
42 Convention of OSFGC, the Assistant Director shall attend and represent the district
43 with voting privilege. The Assistant Director should be encouraged to attend all
44 meetings of the Board of Directors and shall have the right of discussion.

45
46 Section 2 The District may adopt individual Bylaws following the pattern of the OSFGC, but in no
47 instance shall they conflict.

48
49 Section 3 District dues and finances are at the option of the District.

50
51 Section 4 District Director

- 52
53 a. The District Director shall, to facilitate the travel of the State President to outlying
54 districts for the official biennial visit, consult with the President before meeting dates
55 are set. Adjoining districts, when possible, will coordinate their district meeting dates
56 with the wishes of the President. The President shall be given a prominent place on
57 the meeting program for an official message at the time of the visit. 6/18/24
58
59 b. Upon election and installation, the District Director shall (1) appoint all chairs, (2) keep
60 a roster of district clubs and affiliates, and (3) by July 1, send to the Corresponding
61 Secretary a list of District officers, chairs and club presidents with complete mailing

addresses and telephone numbers for inclusion in the two-year OSFGC Directory.

6/18/24

Section 5 The Assistant Director shall automatically become District Director if that office becomes vacant during the term.

Section 6 Election and installation shall be held in the district at the Spring Meeting in an election year. The District Director will be subsequently ratified at the OSFGC Convention. 6/18/24

Section 7 The Board of a district shall be District Officers, District Chairs, and Club Presidents.

Section 8 District Officers and Chairs shall pass on to their successor reports, publications, and other material helpful for the continued progress and functioning of OSFGC.

ARTICLE XII ADVISORY COUNCIL

The Advisory Council shall consist of the former Presidents of OSFGC. When consulted, the Council shall consider questions affecting OSFGC and submit their recommendations to the Executive Committee. The Chair shall be the immediate former President, who shall be the representative of the Advisory Council on the executive committee. In the absence of the Chair, a pro tem chair shall be elected from those present. If the immediate former president is unable or unwilling to serve, the previous president will continue to serve. 6/12/2018

ARTICLE XIII COMMITTEES

Section 1 Committee chairmen shall perform such duties as indicated by their title, or as requested by the President, shall sign and date all their reports, shall answer all mail promptly, shall coordinate with their counterparts at District, Region, and NGC levels, and shall submit an annual report to the Recording Secretary at the annual meeting and other reports as requested.

Section 2 Standing and Special Committees shall be those deemed necessary by the Executive Committee and ratified by the Board of Directors. 6/18/24

ARTICLE XIV QUORUM

Section 1 Convention quorum shall consist of a majority of the delegates and members of the Board of Directors registered and qualified to vote. 6/18/24

Section 2 Board of Directors meeting quorum shall consist of a majority of that body. 6/18/24

Section 3 Executive Committee quorum shall consist of a majority of the members of that body.

ARTICLE XV PARLIAMENTARY AUTHORITY

The current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of OSFGC in all cases to which they are applicable and in which they are consistent with these bylaws and standing rules.

ARTICLE XVI AMENDMENTS

Section 1 These bylaws may be amended at any OSFGC Convention by a two-thirds vote of members present and voting, provided that prior to the convention the proposed amendments have been presented in writing to the Bylaws Committee and, in turn, to the Board of Directors, and have been published in the Oregon Newsletter, The Mahonia, with the Call to Convention at least forty-five (45) days prior to convention. 6/18/24

Section 2 Without the prescribed notice, these bylaws may be amended at any OSFGC Convention by a unanimous vote of the delegates present and voting. 6/14/2017